

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY  
OF LUFKIN, TEXAS HELD ON THE 17<sup>th</sup> DAY OF OCTOBER, 2017.**

On the 17th day of October, 2017 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Bruce Green	City Attorney
Kara Atwood	City Secretary
Rodney Ivy	Human Resource Director
David Thomas	Assistant Police Chief
Ted Lovett	Fire Chief
Belinda Melancon	Finance Director
Steve Poskey	Street Department Director
Mike Akridge	Parks & Recreation Director
Barbara Thompson	Main Street Director
Jason Arnold	Water & Sewer Director
Chuck Walker	Public Works Director
Kent Havard	Solid Waste Director

being present when the following business was transacted.

1. The meeting was opened with prayer by Pastor Clifford T. Olford, New Zion Temple of Deliverance.
2. Mayor Bob F. Brown welcomed attendees and visitors present.
3. **MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD  
SEPTEMBER 19, 2017 – APPROVED**

Councilmember Torres moved to approve the minutes of the meeting as presented. Councilmember Bonner seconded the motion and a unanimous vote to approve was recorded.

**NEW BUSINESS**

4. **ANGELINA COUNTY APPRAISAL DISTRICT 2018 BUDGET- APPROVED**

City Manager Wright stated that each year the Board of Directors approve the proposed budget for the Angelina County Appraisal District. City Manager Wright stated the approved budget for fiscal year 2018 totaled \$1,583,154; which was a 6.5% increase from fiscal year 2017's budget amount of \$1,486,513.

City Manager Wright stated all jurisdictions served by the District were required to contribute to the annual budget and the allocations were determined by the amount of the tax levy. City Manager Wright stated the City of Lufkin's contribution for the 2018 fiscal year is \$203,028.14, which is an increase of \$10,073.70 from the previous year. City Manager Wright stated this would be paid in quarterly amounts of \$50,757.04. City Manager Wright stated additionally, the District refunds any remaining budgeted funds to the contributing entities. City Manager Wright stated as in previous years a portion of funding was approved to be set aside as a contingency fund to pay for unforeseen legal needs. City Manager Wright stated the available refund amount for

2017 was in the amount of \$70,335, with \$36,000 being designated for the legal contingency fund.

City Manager Wright furthered Staff recommended City Council approved the proposed 2018 budget for the Angelina County Appraisal District in the amount of \$1,583,154.

Mayor Brown thanked Councilmember Torres for representing the City Council on the Angelina County Appraisal District Board.

Councilmember Bonner moved to approve the Budget as presented. Councilmember seconded Torres the motion and a unanimous vote to approve was recorded.

**5. AWARD OF BID TO COX CONTRACTORS, INC. IN THE AMOUNT OF \$367,023.15 FOR THE RECONSTRUCTION OF SYBIL STREET AND A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2017-2018 OPERATING BUDGET (BUDGET AMENDMENT NO. 1) APPROPRIATING THE FUNDING - APPROVED**

City Manager Wright stated that included in the Council Packet was a copy of the bid, bid tabulation and a value engineering letter from Cox Contractors, Inc. for the Sybil Street reconstruction project. City Manager Wright stated a total of three bids were received on this project, with the apparent low bidder being Cox Contractors, Inc. in the amount of \$367,023.15.

City Manager Wright stated the project was part of an incentive program for Hyundai of Lufkin the Economic Development Corporation (4B). City Manager Wright stated the project consisted of the reconstruction, widening and lighting of Sybil Drive and a portion of Wallace Street. City Manager Wright furthered reconstruction included installing storm sewer, sanitary sewer, waterlines, service relocations and new services, street grading, subgrade preparation along with curb and gutter. City Manager Wright stated all asphalt work would be performed by the City. City Manager Wright furthered the construction cost budgeted for the project was \$320,000.

City Manager Wright furthered that Staff had worked with Cox Contractors to determine any cost savings on the project as well as reviewed existing projects to determine the amount of remaining funds per project. City Manager Wright stated it had been determined that there would be \$117,516 remaining on the Leach Street Reconstruction project and Staff recommended City Council reallocate these funds to the Sybil Street project and appropriate the remaining balance of \$54,912.50 from the Economic Development Corporation fund.

City Manager Wright stated Staff recommended City Council award a bid to Cox Contractors, Inc. in the amount of \$367,023.15 for the completion of the Sybil Street reconstruction project and approve a Resolution authorizing Budget Amendment No. 1 appropriating the funding.

Councilmember Torres moved to award the bid and approve the Resolution as presented. Councilmember Murray seconded the motion and a unanimous vote to approve was recorded.

**6. PURCHASE OF A 2018 CHEVROLET C3500/FRAZER AMBULANCE IN THE AMOUNT OF \$204,123.76 FROM KNAPP CHEVROLET - APPROVED**

City Manager Wright stated the purchase of an Ambulance for the Fire Department was included in the 2017-2018 Amortization Schedule. City Manager Wright stated Staff had secured pricing for this unit from Knapp Chevrolet through HGAC in the amount of \$204,123.76. City Manager Wright furthered the new unit would also include a Stryker Power load stretcher loading system as well. City Manager Wright stated funding was available for this purchase in the Amortization fund.

Councilmember Bonner moved to approve the purchase of the Ambulance as presented. Councilmember Thigpen seconded the motion and a unanimous vote to approve was recorded.

**7. DONATION TO THE PARKS AND RECREATION DEPARTMENT IN THE AMOUNT OF \$6,000 FROM THE ANGELINA ROTARY CLUB AND A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2017-2018 OPERATING BUDGET (BUDGET AMENDMENT NO. 2) APPROPRIATING THE FUNDING - APPROVED**

City Manager Wright stated the Angelina Rotary Club had graciously donated funding in the amount of \$6,000 to the Lufkin Parks and Recreation Department for the purchase of benches, picnic tables and trash receptacles for the Kiwanis Skate Park. City Manager Wright stated that the Parks Department and the Rotary Club would work together to complete the installation of the equipment.

City Manager Wright stated that Staff recommended City Council accept the donation from the Angelina Rotary Club and approve a Resolution authorizing Budget Amendment No. 2 appropriating the funding.

Councilmember Bonner moved to accept the donation and approve the Resolution as presented. Councilmember Thigpen seconded the motion and a unanimous vote to approve was recorded.

**8. PUBLIC HEARING AND A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT TO THE LUFKIN POLICE DEPARTMENT IN THE AMOUNT OF \$20,795.52 FROM OFFICE OF THE GOVERNOR HOMELAND SECURITY DIVISION AND A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2017-2018 OPERATING BUDGET (BUDGET AMENDMENT NO. 3) APPROPRIATING THE FUNDING - APPROVED**

City Manager Wright stated that the Lufkin Police Department had received a grant award from the Office of the Governor Homeland Security Division in the amount of \$20,795.52. City Manager Wright stated that these funds would be used to purchase additional portable radios for the Lufkin Police Department. City Manager Wright furthered this grant award required no match from the City of Lufkin; however, a Public Hearing was required for acceptance of the grant.

City Manager Wright stated that Staff recommended City Council conduct a Public Hearing and approve a Resolution accepting a grant in the amount of \$20,795.52 from the Office of the Governor Homeland Security Division as well as a Resolution authorizing a Budget Amendment No3 appropriating the funding.

Mayor Brown opened the Public Hearing at 5:10 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and requested comment from the City Council.

Councilmember Bonner moved to approve the Resolutions as presented. Councilmember Thigpen seconded the motion and a unanimous vote to approve was recorded.

**9. PRESENTATION OF FINANCE COMMITTEE REPORT**

Finance Director Belinda Melancon highlighted the 2017 quarterly financial report and stated she would be glad to answer any questions. There were none.

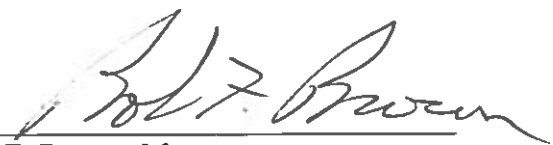
**10. ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCILMEMBER AND STAFF**

City Manager Wright highlighted events and upcoming meetings on the Calendar.

Mayor Brown thanked Councilmember Murray, Councilmember Hicks, Mike Akridge and Tara Watkins & First Baptist Church on their community effort performing maintenance and clean up in the community.

**11.** There being no further business, Mayor Brown adjourned the meeting at 5:15 p.m.



  
Bob F. Brown, Mayor

ATTEST:

  
Kara Atwood, City Secretary